I. POLICY STATEMENT

A pre-requisite is a requirement that must be satisfied before taking a specific course. If a student is enrolled in a prerequisite course at the time of registration for the next semester, the student may conditionally register for the course that requires the prerequisite. However, if the pre-requisite course is not completed successfully, the student may be withdrawn from the course by the department. A co-requisite is a course that must be taken concurrently with another course. Both pre-requisites and co-requisites are listed in the course descriptions in the catalog.

1. The university’s computerized registration system will not allow students to register for courses for which they lack the stated pre-requisites and will not allow them to register for a course without registering for its co-requisite.

2. Students who believe they have met the intent of the pre-requisite or have a justifiable reason for skipping the co-requisite should see the department chair of the department that offers the course. Students should provide the department chair with documentation justifying their request. If convinced that the student can succeed in the course, the department chair can issue a permit for the student to take a course without the pre-requisites and/or co-requisites.

3. Because they are not required to present transcripts at the time of admission, non-degree students must consult the department chair for each course he/she wishes to take that has a pre-requisite. If convinced that the student can succeed in the course, the department chair can issue a permit for the student to take the course.

II. ENTITIES AFFECTED

Students
Choose an item.
Choose an item.